



# Reservoir Views Primary School

Foundation Information  
Handbook 2021



# Welcome!

On behalf of the School Council, staff and parents/carers of Reservoir Views Primary School, I'm delighted to welcome you and your child/children to our school community.

At Reservoir Views, engaging and connecting drives our work; with staff, students and families engaged in a *learning community*; working together to support the growth and educational opportunities for all students. We are committed to providing positive and rich learning environments for our students.

The Reservoir Views Primary School community provides a rich, diverse and inclusive culture that is embraced by all and is underpinned by our school values of Respect, Resilience and Love of Learning.

I truly believe that Reservoir Views is a great school and I look forward to developing relationships with you and your child/children over their learning journey.

Once again, welcome!

Steve



Steve Stafford  
Principal



Hayriye Ali  
Assistant Principal

## Contact information

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# Term Dates 2021

Foundation students start Friday January 29<sup>th</sup>.

Term	Start Date	End Date
<b>Term 1</b>	28 <sup>th</sup> January	1 <sup>st</sup> April
Autumn Holidays	2 <sup>nd</sup> April	18 <sup>th</sup> April
<b>Term 2</b>	19 <sup>th</sup> April	25 <sup>th</sup> June
Winter Holidays	26 <sup>th</sup> June	11 <sup>th</sup> July
<b>Term 3</b>	12 <sup>th</sup> July	17 <sup>th</sup> September
Spring Holidays	18 <sup>th</sup> September	3 <sup>rd</sup> October
<b>Term 4</b>	4 <sup>th</sup> October	17 <sup>th</sup> December
Summer Holidays	18 <sup>th</sup> December	31 <sup>st</sup> January '22

# School Times 2021

Time	Session or Break
<b>8.50</b>	Smooth Start – students at school to prepare for the day.
<b>9.00</b>	School day begins. Session 1 begins (Literacy).
<b>9.50</b>	Fruit Snack – fruit or vegetable brain break in class.
<b>10.00</b>	Session 2 begins – (Literacy)
<b>11.00</b>	Lunch – eaten inside the classroom.
<b>11.15</b>	Lunch outside play session.
<b>12.00</b>	Session 3 begins. (Maths)
<b>1.00</b>	Session 4 begins. (Inquiry)
<b>2.00</b>	Recess – outside snack and play
<b>2.30</b>	Session 5 begins (SEL, Library, Specialists)
<b>3.30</b>	Home time

# English Online Interview

The first 5 Wednesdays of Term 1 are set aside for the compulsory English Online Interview. Foundation students do not attend school on these days, except for their allotted 1 hour interview session. This will be conducted one on one with your child's teacher. You will need to drop your child to the classroom teacher, and return after 1 hour. Times are extremely limited, so it is important to select a time that will work for you and your family. Appointment times will be made in consultation with parents and carers during Foundation transition session. Please let staff know if you need a particular day, as all other times will be scheduled according to availability.

Dates	
Wednesday 28 <sup>th</sup> January	No school for Foundation students (English Online Appointments only)
Wednesday 3 <sup>rd</sup> February	No school for Foundation students (English Online Appointments only)
Wednesday 10 <sup>th</sup> February	No school for Foundation students (English Online Appointments only)
Wednesday 17 <sup>th</sup> February	No school for Foundation students (English Online Appointments only)
Wednesday 24 <sup>th</sup> February	No school for Foundation students (English Online Appointments only)

Students will commence full time school weeks on the week beginning Monday 1<sup>st</sup> March 2021.

# Uniforms

All students are required to wear a school uniform every day. Our school uniform can be purchased through the office. The full range of items and sizes is available except for shoes. Shoes with Velcro are a great choice for Foundation students.

## Sun Smart



No Hat No Play! All children are required to wear a protective hat for all outdoor activities in Term 1 and Term 4. School hats are available for purchase through the office. Please remember to label all hats and other clothing items. If your child requires sunscreen, purchasing a roll-on option is the easiest for them to apply. Encourage your child to practise this skill over summer.

## Book List

You will need to pay for your child's book list through the office. Stationery and other items will be delivered to the school at the beginning of the year, and sorted and stored in the classroom by your child's teacher. In Foundation, all supplies are communal and are given and refreshed through the year as necessary.

# It's Not O.K to be away!

It is vital that your child attends school regularly. Students arrive at school at 8.50 for our 'Smooth Start', ensuring that they are here and ready to learn when the day begins at 9am.

Being on time for school is the parent's responsibility - so keep in mind the unsettling effects of lateness on your child's ability to feel happy and confident at school. Please keep your child home if they are unwell.



Some families' book extended holidays during the school term but this can be detrimental to your child's ability to learn and thrive at school.

## Medical

It is vital that you let the school know of any medical issues with your child. If your child has allergies, anaphylaxis or asthma, you will need an action plan from your doctor. Puffers, spacers, epi-pens and medications related to your child's allergy will need to be kept at school. If your child requires medication for any illness during the year, this will need to be given to the office and stored in the sick bay. Medication needs to be clearly labelled, with clear instructions on how it is to be administered.



# Before Starting School



Families might like to practise some of these personal, social and emotional skills to help with the transition to school:

- Talk about coming to school. How you will get there and people you may know.
- Practise sitting down and eating out of a lunch box, opening and closing lunch box lids and water bottles.
- Getting dressed and undressed independently, including shoes and socks.
- Practise packing and unpacking their school bag.
- Ensure your child is able to use the toilet and/or urinals independently. Teachers are unable to assist with toileting.
- Use the resource in the 'Welcome Pack' with your child – help them to identify and write their name, letters and numbers.
- Read with your child regularly and ask them questions about the book, the settings and the characters. Encourage them to ask question about the book.
- Following simple instructions.
- Sharing and turn taking.
- Communicating their needs to an adult.
- Separating confidently from a parent or carer.
- Accepting they may not always get their own way.
- Respecting their belongings and others' belongings.
- Be positive about starting school and encourage questions from your child.

# Learning at Reservoir Views

## Reading and Writing

At Reservoir Views primary School, explicit teaching of the reading and writing strategies is followed by differentiated, purposeful activities designed to re-inforce the reading and writing behaviours required by each student. Teachers will also take 'Focus Groups' where they can target their teaching at a needs basis. They will also conference with students regularly to assess progress and set goals together. Students' have a reflection session at the end of Reading and Writing to help consolidate their learning.

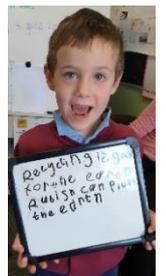
## Phonological Awareness

Phonological awareness is a crucial skill to develop in children. It is strongly linked to early reading and spelling success through its association with phonics. It is a focus of literacy teaching incorporating:

- Recognising phonological patterns such as rhyme and alliteration
- Awareness of syllables and phonemes within words, and
- Hearing multiple phonemes within words.

(DET, 2020)

In Foundation, children will practise these crucial skills every day as a part of their daily literacy block.



## Maths

Number plays a huge role in Foundation Math.

Number involves not only counting forwards and backwards, but using one to one correspondence, subitising, estimating, part-part-whole, skip counting and recognising numbers represented in different ways. Maths also includes concepts such as Measurement and Geometry and Data. Daily lessons have a warm up, explicit teaching of a concept from the teacher, and a student investigation, where students explore their learning and are challenged with their thinking. As with literacy, teachers will also take focus groups and set individual goals. Reflection time bring the lesson together where what has been learnt is shared and reflected upon.

## Inquiry

Science and Humanities are taught using the Inquiry approach. Each Inquiry begins with a shared and engaging experience, and is further guided by student questions and wonderings. Inquiry topics are also linked to Reading and Writing where appropriate.



## SEL

SEL is our Social and Emotional Learning program. It incorporates aspects of Respectful Relationships, and other wellbeing learning. SEL is an important aspect of Foundation as children learn to work with others, regulate their emotions and understand how to engage in respectful behaviours.

# Other Handy Information



- Your child will take part in specialist areas of study on a weekly basis. These include Physical Education, Italian, Music and Visual Arts.
- Whole school assembly is held every Monday morning at 9am.
- Students cannot be left unattended at school until 8.45am. At this time, there will be a teacher on yard duty.
- Foundation students will need to be collected at 3.30pm. They will need to be collected from their classroom until they are confident to do otherwise.
- Students can be booked in to before and after care if you are unable to supervise or collect them at these times.
- Your child will be assigned a house group - Cheddar Roos (Yellow), Hickford Crocs (Green), St. Vigeons Vipers (Red) and Darebin Dolphins (Blue). There are several house events throughout the year.
- Lunch orders are available through the canteen on Monday, Wednesday and Friday. The canteen is open for snacks at recess and lunch on Wednesday and Friday.
- Your child will be assigned a buddy from Grade 5/6. They will receive a letter from their buddy and will be involved in structured buddy activities throughout the year. Buddies are a great source of support for our Foundation students, especially in the yard at the beginning of the year.
- Please label everything! It will more than likely be returned if your child's name and grade are clearly marked on the

item. There is a small lost and found box in the Foundation area, and a main lost and found tub outside the office.

- A spare set of clothes should be kept in your child's bag in case of accidents.
- End of Term 1, 2 & 3 finish at 2.30pm. The last day of Term 4 (the last day of the school year) finishes at 1.30pm. This will be communicated through the newsletter.
- Newsletters include all important school dates. These are available on the school website, and are also sent digitally via Compass.
- Excursions and Incursions will happen throughout the year. You will be notified of these ahead of time.
- We appreciate your help! Parent volunteers are welcome and encouraged in the classroom. We will put a call out for volunteers once the students are settled in to their routines – usually after week 5, and dependant on any restrictions due to Covid-19.
- Communication is key. We have an open door policy at our school – all parents and carers are welcome to talk to their child's teacher. Teachers are available for quick discussions during smooth start and after school. Should you need to discuss things in greater detail, a mutually convenient meeting time can be arranged. In the event that restrictions are place, your child's teacher will available via email, and is able to call to discuss any concerns.
- Reports are sent home at the end of Semester 1 and 2. Parent Teacher Interviews are at the end of Semester 1 (Term 2)